

# Business Productivity with Microsoft Online Services

In today's competitive global market, businesses need technology that enables flexibility and adds value to their organization cost-effectively. Hosted services can help relieve the burden of managing and maintaining business systems, freeing IT departments to focus on initiatives that can deliver true competitive advantage.

Microsoft® has a long history of developing and delivering innovative software and services for businesses and individuals. Designed to meet your unique business needs, our software-plus-services strategy brings together the best of rich on-premise applications and flexible, Internet-based hosted services to give you ready access to unparalleled software without costly deployment and maintenance overhead.

## Features and Benefits

Microsoft Online Services make it easy for you to leverage and rapidly deploy familiar Microsoft server products as flexible services. These hosted services include the following:

### Exchange Online

Provide employees access to e-mail, calendar, and contacts from virtually anywhere, at anytime, on desktops, laptops, and mobile devices—while helping to protect against malware and spam. Exchange Online can be rapidly deployed, flexibly expanded, and is designed to be securely administered using a powerful yet simple remote Web-based console.

### SharePoint Online

Share documents, contacts, calendars, and tasks through a single location. Based on Microsoft Office SharePoint Server 2007, SharePoint Online delivers rich team collaboration capabilities that enable you to flexibly and efficiently collaborate with team members, find organizational resources, search your intranet site, and manage content and workflow.

### Office Live Meeting

Connect with colleagues and customers through real-time meetings, training sessions, and events using only a PC with an Internet connection. Hosted Web conferencing services from Microsoft Office Live Meeting provides your employees the power to collaborate wherever they are, set up project meetings, brainstorm ideas, and collaborate on whiteboards without the cost and hassle of travel!

### Office Communications Online

Enable users to find and rapidly connect with the right person from the applications they use most. Office Communications Online provides streamlined access to rich presence and IM capabilities that are centrally managed by IT and work seamlessly with a range of Microsoft Office system programs.

Microsoft®  
**Exchange Online**

Microsoft®  
**Office Communications Online**

Microsoft®  
**SharePoint® Online**

Microsoft®  
**Office Live Meeting**

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## How it Works

Microsoft Online Services can give you the flexibility to decide which services to have hosted and which to keep on-premise, allowing you to quickly and easily extend new capabilities to your organization without straining your IT resources. There is no additional hardware to provision; no additional server software to buy, install, or configure; and no expensive maintenance required. With simple, straightforward services that are easily deployed and scaled, you can find the solution that works best for you, your budget, and your company's changing needs.

Each Microsoft data center, located strategically throughout the world, houses a highly reliable complex of equipment that provides seamless connectivity to the Microsoft Online suite of services. This global network of geo-redundant data centers provides around the clock access to your business-critical collaboration services, and helps keep your data safe.

With Microsoft Online Services, your IT staff retains control over the services offered to your end users. Microsoft Online Services work seamlessly with Microsoft Active Directory®, so you can continue to manage user policies centrally and control which services are available via your existing users. A single administrative panel—with consoles for provisioning, usage,

monitoring, and support—enables simple and centralized management. And your users can enjoy the convenience of a single sign-on to access all their hosted services.

## Why Microsoft?

Microsoft provides a level of expertise and experience that comes from a highly successful history of hosting enterprise services such as Office Live Meeting and Exchange Hosted Services. Microsoft Online Services reliably deliver 99.9 percent scheduled uptime and carries a financially backed service level agreement. We are committed to developing and delivering innovative solutions that enable organizations to get the tools they need to be successful now and in the future.

Wherever you want to take your business, Microsoft can deliver tools and resources to help you reach your potential. Learn more about how you can use Microsoft Online Services to get the powerful communication and collaboration capabilities of Microsoft Exchange Server, Microsoft Office SharePoint Server, Microsoft Office Communications Server, and Microsoft Office Live Meeting hosted online—quickly, easily, and without the upfront costs of an on-premise deployment.

Exchange Online	Standard 1GB mailbox (additional storage available for purchase)
	E-mail, shared calendar, shared tasks, and contacts
	Spam filtering and antivirus capabilities via Exchange Hosted Filtering
	Outlook client connectivity, Outlook Anywhere, and Outlook Web Access
	Latest ActiveSync devices support
SharePoint Online	Portal, collaboration, content management, site search, and forms capabilities
	Single location to share documents, contacts, calendars, and tasks
	Offline access to documents on the service from Outlook
	Roll-up views of calendars and tasks across multiple lists and sites
	Blog site templates that support article posting, reader comments, and RSS feed generation
Office Live Meeting	Web client support for remote attendee flexibility
	Interactive application/desktop sharing and whiteboard tools
	Active speaker video switching, multi-party video, and multi-party VoIP audio
	Rich media presentations, native video conferencing, high-fidelity recording, and Web cam capabilities
	Training and event management, with event and class registration and virtual breakout rooms
Office Communication Online	Instant Messaging with text based chat, file transfer, 1:1, or 1:many communication
	Seamless presence awareness enabling users to check another users availability on the network
	Presence information shared across Microsoft Office applications, such as Outlook and SharePoint
	Support for multiple modes and devices—PC, Web browser, or mobile phones

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The logo for Microsoft Online Services, featuring the word "Microsoft" in a bold, sans-serif font with a registered trademark symbol, and "Online Services" in a lighter, sans-serif font below it. The text is positioned in the bottom right corner of the page, set against a background of light blue, wavy, abstract shapes that resemble water or fabric.

# Microsoft® Online Services

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